

range of associated activities including children's amusements, a refreshments tent and retail stalls.

The Sub-Committee was advised that the application had been correctly completed and the application had been advertised and responsible authorities notified in line with statutory regulations.

The Sub-Committee carefully considered all the information presented, both written and oral, from:

- the Licensing Officer who outlined the issues;
- the Applicants Mr James Hitchens and Mr Ian Baird, Event by Event Limited.
- the Responsible Authorities (1)
- the interested parties (5) who submitted oral and written representations.

together with reference to the Licensing Objectives: Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, particularly noise nuisance, and Protection of Children from Harm, the Council's own Licensing Policy and the Secretary of State's guidance.

The Sub-Committee noted that one representation had been received from Environmental Health in relation to the application. The applicant had subsequently undertaken to address the concerns raised by Environmental Health in relation to noise and had withdrawn a request for extended opening hours on New Year's Eve. The Responsible Authority stated that they were satisfied with the course of action proposed by the applicant and had no further objections to the application at this time. The Responsible Authority also indicated that they were working with the applicant to address concerns about noise and light nuisance.

The Sub-Committee noted the concerns of the public representations, which included:

Crime and Disorder

- The consumption of alcohol could lead to disorderly conduct. Visitors leaving the attraction in an intoxicated state could impact negatively on local residents. In addition, no reference had been made to what would happen after they had left the licensed area.

Protection of Public safety

- The plan submitted with the application did not show the location of fire safety equipment, toilet facilities or the location of all the attractions that would be on the site. The application should therefore be considered incomplete.
- The proposed pedestrian route through the town centre was not the most direct route and was not considered practical because people would want to take the more direct route along Pembroke Broadway.

Prevention of Public Nuisance

- The proposed location was primarily residential and it was considered an unsuitable place to locate an attraction of this nature.
- The lack of detail and a readable scale in the submitted plan made it difficult to fully understand the impact that the attraction might have on neighbouring properties.
- The roads around the London Road Recreation Ground regularly became congested in the run up to Christmas as drivers queued to access the town centre car parks. The attraction would add additional vehicular and pedestrian traffic to a residential area at an already busy time.
- Visitors would attempt to park in the surrounding roads rather than park in designated car parks. This would impact negatively on local residents.
- No acoustic reports had been submitted by the applicant.
- In addition to disruption during the event, neighbouring residents would experience disruption during the construction and break down of the attraction.
- During the time when the attraction was operational it would require lighting from approximately 4pm onwards. Consequently neighbouring properties would experience light nuisance from an area that was usually unlit after dusk.
- The attraction would result in the all-weather tennis courts, the pavilion and the ornamental gardens being out of action for the duration of the event. This represented a loss of public amenity and thus should be considered as being a public nuisance.
- No limits had been set in relation to the volume of live or recorded music. The applicant's use of the term 'ambient music' was ambivalent.
- Noise from live and recorded music, the public address system, plant and crowds would impact negatively on neighbouring residents.
- The application made no reference to how litter would be dealt with.
- Concern was expressed over the fact that it was not clear who would be responsible for ensuring that the London Road Recreation Ground was empty before it was locked for the night.

Protection of Children from Harm

- A Child Protection Policy had not been submitted.
- Visitors would be walking around with alcoholic drinks in an area where children would be present.

The Sub-Committee took into consideration the oral submissions of the applicants which included:

General Matters

- Event by Event had been operational for over 8 years and had acquired a track record of staging a wide range of high quality open air events around the Country; all of which attracted high visitor numbers including: Winter Wonderland in Hyde Park, the Victorious Festival at Southsea Common and a range of events at the Brighton Pride Festival.

- A Safety Advisory Group (SAG) had been set up to consider a range of safety matters pertaining to the application. The Group's membership included representatives from Surrey Police, Surrey Fire and Rescue Service, Highways, the South Coast Ambulance Service, Parking, Environmental Health and the Licensing Authority. In addition to SAG meetings the applicant had been working closely with individual members of the Group to ensure that the four licensing objectives were met.
- The Event Management Plan was a working document. It would be continually updated in the run up to the event. It did not form part of the operating schedule
- A detailed plan showing all the attractions, any temporary structures and any safety equipment would be submitted to the SAG for approval before the attraction opened.
- In addition to the two main public entrances there would be a third emergency exit at the load in/out point at the rear of the venue onto Southwell Park Road. A section of the surrounding fencing, near the pavilion, would be constructed from special temporary fencing that would be easily broken down in the event that a mass evacuation was required.
- Gaining access to the London Road Recreation Ground at the proposed goods in out point on Southwell Park Road had been discussed with the Council's Greenspaces Team, who held responsibility for the upkeep of the Recreation Ground. The fencing at this point was modular and removal of the one panel needed to secure the necessary access would necessitate the removal of four bolts. In addition, assurances had been given that any shrubs removed would be cared for appropriately for the duration of the event and the flower beds reinstated afterwards.
- A maximum of 1,000 people would be allowed into the venue at any one time. This figure had been based on a calculation of 2 people per square metre and meant that the attraction would experience crowds that were well below the accepted limits for an event of this type.
- There would be approximately 50 people working at the attraction each day. It was expected that the majority of staff would be recruited locally and if they required parking then they would be directed to park in the town centre multi-storey car parks.
- The ice-rink would have a maximum capacity of 200 people at any one time. Although there would be limited opportunities for people to just turn up and skate, the majority of visitors would be expected to pre-book a slot on the ice rink. The booking system would be used to keep numbers below the maximum capacity.
- A local security firm would be contracted to oversee the security and safety of the attraction.
- Event staff would work with the police and the locally employed security company to ensure that any disruption was kept to a minimum. The event would also be part of the town centre radio system so that staff would be able to react to any incidents taking place elsewhere if necessary.
- The set up and break down of the attraction would be controlled by the same regulations that governed the construction industry. Construction activity would be limited to standard office hours and any noisy construction would be for a limited time only and interspersed with periods of quieter construction activity. All deliveries would be timetabled and staggered and would be overseen by a banksman.

- In order to minimise disruption and loss of local amenities, the construction and break down would be phased for example the attractions proposed for the ornamental garden area would be installed last and broken down first.
- The tennis courts were owned and run by Surrey Heath Borough Council on a pay and play basis. It was confirmed that no tennis clubs currently used the courts.

Pedestrian and Vehicular Matters

- The Applicant was working closely with Highways representatives to develop a Traffic Management Plan. This would be submitted as part of the planning application for the event.
- Yellow AA Road signs would be displayed on the main access routes to Camberley town centre directing event traffic to the Knoll Road Multi-storey Car Park, where event visitors would be able to park free of charge. A clearly marked pedestrian route would take visitors through the town centre to the event venue. There would be a clearly designated pick up and drop off point for taxis. Separate provision would be made for coach parties and these would be set out in the Travel Plan. An additional Parking Enforcement Officer would be employed for the duration of the event to help police the area.
- The proposed pedestrian route through Camberley town centre from the car parks to London Road Recreation Ground had been developed in consultation with traffic and highways officers at Surrey County Council and officers at Surrey Heath Borough Council. The proposed route made use of existing pedestrianised areas wherever possible to ensure visitor safety was maintained.
- Surrey Heath Borough Council had applied for a temporary extension of the Controlled Parking Zone in the area. Surrey County Council had confirmed that the Borough Council could use its powers to enforce parking restrictions in the area.
- The locally employed security firm would be expected to work closely with the Parking Enforcement Team to ensure that any problems identified could be appropriately dealt with as quickly and appropriately as possible

Alcohol

- The supply and consumption of alcohol would not be the primary focus of the event.
- The application included a request for a licence for off-sales of alcohol so that stall holders could sell alcohol that could be given as gifts for example craft beers. Any off-sales of alcohol would be made in sealed containers.
- Visitors would not be able to bring alcohol into the event with them.

Light and Noise Matters

- The event would be lit using a combination of low level festoon lighting and directional floodlights. All the lighting would be white/yellow low intensity lighting and any floodlights would be positioned so that they were fixed below the surrounding boundary fences and directed onto the event

attractions. The main lighting would be turned off after the event closed at 9.30pm.

- A battery back-up would be used to ensure that exit routes were lit in the event of a power failure.
- Two types of music would be in use during the event: background music and live music. The background music would be kept at such a level that it would be below conversational level. The live music would be used to provide an additional attraction and would punctuate the background music at key points during the day. It was envisaged that the live music would take the form of community and school choirs and the Salvation Army and similar bands putting on performances for a maximum of 90 minutes at a time. Timings were not set in stone. The Applicant indicated that they would be happy to discuss timetabling of the live music with local residents to ensure that disruption as kept to a minimum.
- Public announcements would be kept to a minimum. Whenever possible skaters would be informed that their time on the ice had finished by the broadcasting of a single tone of a short duration. If public announcements were to be made then these would be broadcast through the system used for the background music.
- The event venue would have a fixed power supply with generators being supplied to a number of the standalone stalls. All the generators would be of the bio-diesel hybrid type and would run intermittently during the day. At the end of each day all the generators would be turned off and the venue would be silent out of hours.
- The main plant would be decibel rated; the chillers used for the ice rink had a decibel rating in the region of 52 decibels at 10metres.
- Any infrastructure would be placed in such a way to mitigate any impact on neighbouring properties.
- An agreement had been reached with Environmental Health that no additional music or plant noise should be audible within 1metre of any façade that contained a window or door. A number of noise level readings would be taken before the event opened and these would be averaged to determine a background noise level that should not be exceeded.

Vulnerable Groups

- The applicant had held discussions with Surrey Fire and Rescue Service in relation to both fire safety and the protection of vulnerable groups.
- A robust Child Protection Policy, based on detailed policies that had been tested at previous events run by the Applicant, would be in place for the duration of the attraction.
- To further ensure the safety and welfare of vulnerable groups for the duration of the attraction the applicant would work with a specialist event safety company, Tiger Tea, who they had collaborated with at previous events.
- A first aid bay manned by DBS checked staff would be located in the refreshment tent.
- The area covered by the licence would be open to any one of any age although it was expected that children under a certain age would be accompanied by an adult.

- Children under the age of sixteen would only be allowed on the ice rink if they were accompanied by an adult and limits would be placed on the number of children that one adult could supervise at any one time.

Waste

- A Waste Management Plan would be used to reduce waste.
- All food would be sold in recyclable or compostable packaging and drinks would be served in reusable plastic glasses.
- Litter bins would be placed at all exit points and visitors would be encouraged by staff at the gates to place rubbish in these as they left.
- In the event that it was not possible to gain direct access to a sewer then grey and black water would be collected in tanks for removal.

It was agreed that the Licensing Sub-Committee would adjourn until Tuesday 30 August 21016 at 10am to enable the following documents to be scrutinised by the Sub-Committee:

- **A detailed plan of the proposed attraction**
- **An up to date Event Management Plan**
- **A Traffic Management Plan**
- **A list of conditions proposed by the Applicant**

Minutes of Reconvened Meeting of the Licensing Sub Committee held on 30 August 2016

Having scrutinised the additional documents, the Sub Committee requested clarification on a number of points and the responses are set out below:

Light and Noise Matters

- The discrepancy between the decibel levels proposed in the Event Management Plan and the proposed conditions was due to the fact that the Event Management Plan proposed to measure noise levels at the façade of the dwellings whilst the proposed conditions would measure noise levels at a point that was further away from dwellings.
- The impact of an increase in noise levels of 10 decibels above background would be attenuated by a normal door or window.
- The 15 minute average reading meant that a number of readings would be taken for 15 minute periods during the course of the day and then averaged to get a single background noise level at a particular point.
- The proposed noise level measuring points had been suggested by Environmental Health. The Applicant indicated that they would be happy to change these if the Sub Committee considered alternative points would be more appropriate for example 30 Southwell Park Road was closer to the perimeter of the attraction than some of the original proposed points.
- The Applicant indicated that they would be willing to be flexible on the number of days that live amplified music would be broadcast.
- It was confirmed that noise levels would be monitored on an hourly basis by event staff using calibrated hand held monitors. Records would be kept and these would be made available for inspection.

- It was agreed that additional noise monitoring would be carried out by Environmental Health representatives.
- It was confirmed that any floodlights used would have cowls/shades to ensure that light was directed appropriately.
- It might be necessary to spray the rink with super cold water in order to maintain a good skating surface. This would be done overnight and would require lighting to ensure even application. It was confirmed that other than this and any essential security lighting the attraction would be dark after it closed in the evening.

Event Safety and Security Matters

- It was stressed that 3 was the absolute minimum number of trained and certified security personnel that would be on duty at all times. The majority of visitors would book their attendance at the attraction in advance and this would enable the organisers to predict when additional security staff would be needed. The Applicant would be working with a local security firm who had the capacity to provide additional security staff at short notice if required.
- The Applicant indicated that they would accept a condition limiting the number of people at the attraction at any one time to a maximum of 1,000.

Litter and Waste

- Event staff would be deployed to work alongside Council staff to pick up litter in the area surrounding the attraction. Rather than impose a list of roads that should be covered by these teams it was considered that it would be more appropriate to monitor the situation and deploy staff according to need.
- It was clarified that toilet facilities would be provided in-line with industry guidelines. There would be a minimum of 16 toilet units and 5 urinals placed at various positions across the site. In addition there would be 3 baby change positions on site.

Pedestrian and Vehicular Matters

- It was clarified that the 10am start time stated in the Traffic Management Plan was the time that any traffic management activities would need to commence before the attraction opened in order for them to be fully effective.
- It was confirmed that the attraction would not be open on Christmas Day.
- The Applicant indicated that they would adhere to the following standard construction industry working hours during the set up and break down periods:
 - Monday to Friday 8am – 6pm
 - Saturday 8am – 1pm
 - Sunday/Bank Holiday – No work permitted
- It was clarified that the parking bay on Southwell Park Road would only be completely suspended during the event set up and breakdown periods. When the attraction was running access at this point would be limited to traders and delivery drivers and suspension of only a limited number of

parking bays would be required. The access point would be monitored by security staff when the attraction was operational.

- It was stressed that the eventual access point would be narrower than that shown on the plan. A wider than necessary access point was shown to enable any changes to be easily implemented if these became necessary for safety or access reasons.
- Any construction traffic would be directed appropriately to ensure minimal disruption to residential properties.

General Matters

- The Council's Greenspaces Team had confirmed that creating the access point onto Southwell Park Road would necessitate the removal of a Rhododendron, which was considered to be a weed, and two Cordyline plants. It was confirmed that the flower bed would be reinstated appropriately once the event had finished.
- The applicants indicated that they would be happy for the SAG to have input and final approval of any plans and policies.

In reaching their decision, the Sub Committee took into consideration the representations made in relation to traffic, noise, public safety and loss of public amenity. However, the concerns did not meet the threshold that would undermine the four licensing objectives. From the representations made, the Sub Committee had confidence that the Applicant would ensure that the attraction was well managed and would trade as a responsible body, with a clear plan and policies in place to deal with any issues. In addition, they were assured that the Applicant would recruit staff who would be instructed to ensure that the site, as a licensed premise, within their sphere of control was well managed and people abusing the site would be challenged.

The decision making process was a matter of judgement by the Sub Committee having weighed all the evidence provided by the interested parties and the Applicant the evidence came down clearly in favour of granting the licence. The Applicant had clearly addressed their minds to the processes and policies required to ensure that the licensing objectives were promoted. It had to be recognised that whilst the objectors raised objections under the 4 licensing objectives, the evidence in support of the objections had little evidential support and when weighed in the balance carried little weight. A number of the representations made by the objectors did not relate to the licensing objectives and as such they were not matters that the Sub Committee could consider.

The Sub Committee took into consideration that only one Responsible Authority had made a representation and this had subsequently been withdrawn following discussions between the two parties when a compromise had been reached. The Sub Committee noted that, as part of their planning processes, the Applicant had spoken with a number of Responsible Authorities including the Police, Fire and Rescue Service, Licensing Authority and the Ambulance Service and were committed to working with these Responsible Authorities until the attraction had been closed, the build taken down and the Recreation Ground restored to its original state.

The Sub Committee was aware that there were a number of objections and that those objections were coordinated. However, the objections were broadly based on what might happen rather than what would happen. On balance, the Sub Committee decided that granting the new premises licence, in line with the conditions set out at Annex A of these minutes, would promote the four licensing objectives; Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, and Protection of Children from Harm. The Sub Committee found no evidence to justify refusing the new application.

The Sub Committee's Legal Advisor, Mr Gary Grant, shared the conditions that the Sub Committee proposed to impose on the premises licence with the Applicant, the Licensing Authority and the Interested Parties present to enable them to comment on them before a decision was passed.

RESOLVED that the application for a new Premises License at London Road Recreation Ground, Grand Avenue, Camberley GU15 3QH shall be granted, in line with the conditions set out at Annex A of these minutes.

Minute Annex - Camberley on Ice Licence Decision

Chairman

SURREY HEATH BOROUGH COUNCIL

LICENSING SUB-COMMITTEE

(HEARING DATES: 19 & 30 AUGUST 2016)

NEW PREMISES LICENCE APPLICATION FOR “CAMBERLEY ON ICE”

NOTICE OF DETERMINATION

1. The applicants, Event by Event Ltd, have applied for a new time-limited Premises Licence relating to London Road Recreation Ground, Grand Avenue, Camberley, Surrey GU15 3QH. They wish to hold a single-event, to be known as “Camberley on Ice” for a 32-day period from 1 December 2016 to 1 January 2017 (“the event”).
2. The event will include the construction of a temporary public ice-rink, a “skate-lodge”/refreshments tent, Christmas retail market stalls, a bandstand and a limited number of amusements for young attendees. Food and beverage will be sold among other items. The event, as suggested in the application, will include the sale of alcohol from 13:00 – 21:00hrs daily (on and off the premises) but with a start time of 11:30hrs on Saturday and Sunday. In addition, regulated entertainment will be provided, namely live music (e.g. school choirs/bands, Salvation Army Band and singers), recorded music and the performance of dance both indoors and outdoors from 11:00 – 21:00hrs daily. The music will, according to the application, “*be played across the site at a low ambient level for the duration of the opening hours*”. The opening hours of the premises will be 11:00 – 21:30hrs daily. Following a representation from the Environmental Health Officer (“EHO”) the applicant no longer seeks extended hours for New Year’s Eve and this satisfies the EHO’s original objection. The applicant has also agreed not to operate on Christmas Day. The EHO remains a party to these proceedings.

3. Four representations from “other persons” were received objecting to the application citing one or more of the licensing objectives. These include a representation from the Southwell Park Residents Association whose honorary legal advisor, Mr Christopher McDonald, has made substantial oral submissions to us. Their concerns echo those of the other residents who have also made representations and include the following issues:
 - a. The unsuitability of the location given its proximity to residential premises and congested local roads.
 - b. Inadequacy of detail in the application.
 - c. Noise disturbance and public nuisance.
 - d. Crime and disorder and anti-social behaviour.
 - e. Light pollution.
 - f. Traffic congestion and parking management.
 - g. The potential impact on the Recreation Ground (including to shrubbery and trees) and the temporary deprivation of recreational facilities (e.g. tennis courts) and loss of public amenity in general.
 - h. The welfare of children and other visitors.
 - i. Disruption to local residents and businesses both during the event and in the set-up and take down of the attractions.
4. One representation from the Business Services Manager of Surrey Heath Borough Council, was made in support of the application and cited the local benefits to be accrued by the event taking place and the good track record of the experienced applicant. It is noteworthy that none of the statutory responsible authorities charged with safeguarding the licensing objectives (including the police) have made a representation objecting to this application.
5. We have considered all the written representations (including supporting documentation submitted before both hearing dates) and oral submissions made by the parties.
6. This event is, in our view, likely to be enjoyed by many visitors including local residents and in particular families with children. It is likely to benefit the wider

community both economically and socially by drawing in visitors and trade, as indicated by the Council's Business Service Manager and the applicant. However, we recognise that this event has the real potential to disturb and inconvenience some residents who live nearby. We have taken this issue seriously and given it considerable thought.

7. The Licensing Act 2003 and its associated Guidance provides that applications for premises licences should be granted unless doing so would undermine the licensing objectives of preventing crime and disorder, preventing public nuisance or jeopardise public safety or the protection of children from harm. We have also considered and taken into account our own Statement of Licensing Policy.
8. Notwithstanding the Council's interest in owning this land, the licensing sub-committee has approached this case in a "quasi-judicial" manner and wholly independently. We did not need to be reminded, as we were during the course of the hearing, of our duty to act impartially and fairly to all parties.
9. In all licensing cases we have to carry out a careful balancing exercise. Where risks to the licensing objectives are identified we have looked to see whether conditions attached to the premises licence will assist in mitigating those risks so any resulting disturbance is not unreasonable or disproportionate.
10. We have been assisted by the submissions of those who have attended the hearings to represent the views and concerns of residents. They have done a considerable service to themselves and for their neighbours.
11. The application was initially heard on 19 August 2016 but in the course of that hearing it seemed clear to us that insufficient attention had been paid by the applicant to meeting the proper concerns of local residents. The hearing was therefore adjourned until today 30 August. We wish to thank the applicant for their work during this interim period in seeking to meet residents' concerns. It has helped us to reach our balanced decision.

12. Throughout this matter we have considered what steps are appropriate and proportionate to promote the licensing objectives.
13. In our judgement this **premises licence can be granted in a manner that promotes the licensing objectives although it will be subject to strict conditions** designed to minimise the risk of disturbance and inconvenience to nearby residents in particular.
14. We recognise, however, that it is inevitable that some residents and local businesses will be impacted by an event of this scale. Indeed, the only way of avoiding *any* impact from such licensed premises would be to never permit such events to take place. Such an approach would, in our opinion, be to the overall detriment of our community. We have heard that the present site is the only practicable one in the locality to hold the event.
15. We have been reminded of the observations of the Court of Appeal in the case of Hope and Glory [2011] EWCA Civ 31 , where Toulson LJ said [at paragraph 42]:

Licensing decisions often involve weighing a variety of competing considerations: the demand for licensed establishments, the economic benefit to the proprietor and to the locality by drawing in visitors and stimulating the demand, the effect on law and order, the impact on the lives of those who live and work in the vicinity, and so on. Sometimes a licensing decision may involve narrower questions, such as whether noise, noxious smells or litter coming from premises amount to a public nuisance. Although such questions are in a sense questions of fact, they are not questions of the "heads or tails" variety. They involve an evaluation of what is to be regarded as reasonably acceptable in the particular location. In any case, deciding what (if any) conditions should be attached to a licence as necessary and proportionate to the promotion of the statutory licensing objectives is essentially a matter of judgment rather than a matter of pure fact.

16. This is also reflected in Surrey Heath Borough Council's Statement of Licensing Policy which states (at paragraph 72):

"The Council will endeavour to strike a fair balance between the needs of licence holders, the patrons of the licensed premises and the effect that those licensed premises will have on local residents particularly with regards to disturbance and noise"

17. On balance, we believe the benefits to the wider public interest outweigh the proper private concerns raised by some residents although we do not dismiss them and have specifically sought to address those concerns in the strict conditions we will impose on the Premises Licence.

18. A legal issue was raised at the first hearing relating to the suggested inadequacy of the original plan attached to the Premises Licence application. We accept that the original plan did not satisfy all the requirements of regulation 23 of the Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005). The applicant has submitted a new plan that better fulfils the requirements of the regulations. We have considered carefully whether this defect has caused any real prejudice to any interested party (in the widest sense) and whether there has been "substantial compliance" with the regulations. In doing so we have been referred to the principles established in the High Court cases of R (D&D Bar Services Ltd) v Romford Magistrates Court [2014] EWHC 213 and R (Akin t/a Efe's Snooker Club) v Stratford Magistrates' Court, (Unreported, 28.11.14, QBD).

19. We do not believe this defect has caused any real prejudice that this licensing process cannot cure and, indeed there is no evidence before us to suggest otherwise. We also consider that the submission of the two plans amounts to substantial, if not perfect, compliance with the regulations. In the absence of any real prejudice we do not consider that the interests of justice requires this application to be dismissed on procedural grounds and so we have dealt with it on its merits. We also note that this issue has, rightly in our opinion, not been vigorously pursued by any party.

20. Our decision is to grant the premises licence application to the extent of the hours and licensable activities applied for. However the premises licence will be subject to a number of comprehensive and robust conditions which are appropriate and proportionate in promoting the licensing objectives and are designed to mitigate potential disturbance to local residents. Those conditions are attached at Annex A
21. Nothing in this licensing decision is intended to, or can lawfully, relieve the applicant of the need to obtain the appropriate planning permission and complying with the terms of that permission.
22. Finally, may we wish the applicant good luck with this event and remind them of their continuing and paramount duty to operate this event in a manner that minimises the impact on local residents and promotes the licensing objectives at all times. In line with our Statement of Licensing Policy, they have a duty to act as “*good neighbours to residents and to other business interests in the area*”. As responsible operators with a good track record we are confident this will be achieved and encourage the applicant to communicate with and respond to all reasonable residential concerns in the planning and operating stages of this event.
23. The applicant or any person who has made representations have the right to appeal this decision to the magistrates’ court within 21 days.
24. Thank you all for coming and for participating in this hearing.

Meeting concluded.

Annex A

CAMBERLEY ON ICE

Premises Licence Conditions: non-mandatory conditions

1. The event must comply with the recommendations of the Safety Advisory Group. These recommendations shall include, but are not limited to, the following areas:
 - a. Site security
 - b. Event timetable
 - c. Major incident plan including emergency evacuation plan
 - d. Event control structure – site management and key responsibilities
 - e. Communications strategy and management including radio provision
 - f. Stewarding and crowd safety/audience management including details of steward training
 - g. Fire safety
 - h. Medical/first aid provision
 - i. On-site welfare information including lost children
 - j. Child Safety policy (including Challenge 25 procedures for identifying the age of persons seeking to purchase alcohol).
 - k. Traffic management plan to be approved by a recognised traffic management expert (including provision for stewards/security to be posted at key locations to ensure the protection of adjoining residences and businesses).
 - l. Parking plan and parking controls
 - m. Noise management and limitation. (This must include a noise assessment plan prepared by a recognised acoustic expert indicating how the noise conditions will be complied with).
 - n. Lighting (in particular to avoid unreasonable light pollution and glare to nearby residential premises).
 - o. Food hygiene and food safety
 - p. Sanitation/toilet facilities (including baby-changing facilities)
 - q. Electrical installations
 - r. Amusement, attractions and promotional displays
 - s. Provisions for disabled people

- t. Water provision
 - u. Special effects
 - v. Waste management/litter strategy
 - w. Detailed site layout plan
 - x. Details of all structures to be used, including stages and barriers
 - y. Public information and public address systems
 - z. Set up, clean up and de-rigging arrangements
 - aa. Illegal drugs policy – including a log of all confiscations and proposals to store confiscated drugs.
 - bb. Staff training (including records of training)
 - cc. Information to be provided to visitors in advance of the event to remind them of the residential location and to be sensitive to creating any disturbance whether in person or by use of vehicles.
2. No more than 1,000 attendees shall be on the premises at any one time.
 3. The set-up and take-down of the event will take place during normal permitted “construction” hours (i.e. Monday – Friday 08:00- 18:00hrs, Saturday 08:00 – 13:00hrs, Sunday and Bank Holidays no work allowed).
 4. The performances of amplified live music, not generated from the ice rink, shall be limited to ninety minutes for each day and on up to 12 days during the licensable period. The noise emitted shall be no more than 10db LAeq (15 minutes) above the existing background level LA90 (10 minutes) when measured or predicted at 1 metre from the closest boundary of any nearby residential receiver.*
 5. Noise emitted by maintenance equipment used intermittently to maintain the ice surface shall be no more than 10dB LAeq (15 minutes) above the existing background level LA90 (10 minutes) when measured or predicted at 1 metre from the closest boundary of any nearby residential receiver.*
 6. The level of amplified music from the ice rink and any public address system, measured as a five minute LAeq, to be no more than 10 dBA above the existing background level

LA90 (10 minutes), when measured at 1 metre from the closest boundary of any nearby residential receiver.*

7. Noise emitted from temporary plant and equipment such as refrigeration compressors and generators used to maintain the ice, and any equipment and plant providing services to the ice rink, bars or commercial outlets such to be no more than 10 dB LAeq (15 Minutes) above the existing background level LA90 (10min) when measured or predicted at 1 metre from the closest boundary of any nearby residential receiver.*
8. *NB: The measuring points of the nearby residential receivers referred to above are to be advised by SAG and will include:
 - (a) 23, 30 and 32 Southwell Park Road
 - (b) 43 & 46 Grand Avenue (the measuring at 46 Grand Avenue need only take place if it is reasonably practicable to take such measurements at this premises given its particular layout).
9. Local background levels LA90 and methods by which the applicant intends to ensure compliance with licensed music conditions to be submitted and agreed with officers of the Environmental Health Department of the Council at least 28 days prior to the ice rink being opened to the public.
10. To minimise noise and emissions, the location and details of plant and equipment serving the ice rink, bars and commercial outlets on site to be submitted and agreed by the licensing authority at least 28 days before the site opens to the public.
11. All artificial lighting at the event must be switched off by 21:30 hrs daily (save for lighting essential for the safety of people on the site and those exiting). The footprint produced by artificial lighting on the premises must not extend into the curtilage of any adjacent residential property.

12. Off-sales of alcohol must be made in sealed containers and not for immediate consumption.
13. All records and logs required to be kept as a condition of this licence (or recommended by the Safety Advisory Group) are to be maintained for at least 12 months and made available for inspection by authorised officers of the Council and the Police.
14. No event shall take place until the following safety-certificates have been provided to, and approved by, the appropriate health and safety officer:
 - a. Certification for all temporary structures on site, including stages, marquees, lighting towers and other structures.
 - b. Electrical safety certificates for all supplies on site, including mains supply and any portable or other generator.
 - c. Safety certification for any fairground ride on site.
 - d. Safety certification for any scaffolding or rigging.
15. No person under the age of 18 shall be permitted to consume alcohol on the premises.
16. All core event staff and personnel will be issued with a radio and will be in contact with the event control centre.
17. All SIA licensed door staff will use radios to contact each other and will wear hi-visibility arm bands and/or high-visibility jackets or vests with their SIA badge clearly on display.
18. All stewards will wear high visibility jackets or vests and should be clearly identifiable as stewards.
19. There shall be at least one personal licence holder present whilst the bar is in operation.
20. The Designated Premises Supervisor, or their designated deputy, shall be present at the licensed premises when it is open to the public.

21. All drinks for consumption on the premises will be served in plastic/polycarbonate glasses.
22. No person intoxicated through drink or drugs shall be permitted to enter or remain on the premises.
23. The premises shall maintain an incident and alcohol refusals log.
24. Following the event, and in consultation with Surrey Heath Borough Council, the site and effected surrounding areas shall be cleaned and returned to its condition prior to the event.
25. Local residents* shall be advised of any use of the premises no less than one month before any event takes place and a manned contact telephone number provided for the event's management staff to swiftly deal with complaints, queries or concerns both before, during and after the event. (* i.e. residential premises in Southern Road, Lower Charles Street, Grand Avenue, Southwell Park Road, Firwood Drive, France Hill Drive, The Avenue (between junction with London Road and the southernmost junction of Heatherley Road).
26. A minimum of 3 SIA door supervisors shall be on duty at all times the venue is open to the public.
27. Security will be posted at key locations, as identified within the Event Management Plan and agreed with all relevant statutory authorities, around the event site to ensure the protection of adjoining residences and businesses.
28. Potential attendees will be reminded of the residential location via digital media in advance of the event and clear signage throughout the event site will be used to remind and inform event goers of the residential nature of the site.
29. The venue shall not operate on Christmas Day.

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